



# Hinds Community College

District Office of Admissions and Records  
P.O. Box 1100, Raymond, Mississippi 39154  
Phone: 601.857.3212 | Fax: 601.857.3539 | Email: records@hindscc.edu

## Waiver of Rights to Privacy of Records (FERPA)

**In order to assist me with my educational goals, I hereby authorize Hinds Community College to release my personally identifiable college records to:**

1. _____ (Name)	2. _____ (Name)	3. _____ (Name)
_____	_____	_____
(Address)	(Address)	(Address)
_____	_____	_____
(City, State, Zip)	(City, State, Zip)	(City, State, Zip)
_____	_____	_____
(Relationship to Student)	(Relationship to Student)	(Relationship to Student)

**I authorize this release for :**

- Academic Records (attendance, grades/GPA)
- Student Services Records (conduct/disciplinary, housing, Title IX)
- Financial Information (awards, disbursements, eligibility, financial aid academic progress status, charges, payments, past due amounts, collection activity)
- Disability Services
- Counseling Services Governed by HIPAA
- Required Clinical Clearance Records to Clinical Agencies (including all information in the clinical record packet and social security number)

**I understand that by signing this authorization, I am waiving my rights of nondisclosure of the selected records under federal law only to the person(s) specifically listed above. This release does not permit the disclosure of these records to any other persons or entities without my written consent.**

Student's Name \_\_\_\_\_ ID Number: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Received by: _____	Campus: _____	Date: _____	Copy given to student: _____
Received in District Admissions office by: _____		Date: _____	

**Notice of Non-discrimination Statement**  
 In compliance with Title VI of the Civil Rights Act of 1964, Title IX, Education Amendments of 1972 of the Higher Education Act, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 and other applicable Federal and State Acts, Hinds Community College offers equal education and employment opportunities and does not discriminate on the basis of race, color, national origin, religion, sex, age, disability or veteran status in its educational programs and activities. We recognize our responsibility to provide an open and welcoming environment that fosters a culture of diversity, equity, and inclusion for employees and students to collaboratively learn, work and serve our communities. The following have been designated to handle inquiries regarding these policies:  
 EEOC Compliance: Office of Campus Culture and Diversity, Box 1100 Raymond MS 39154; Phone: 601-857-3569 or Email: EEOC@hindscc.edu  
 Title IX: Associate Vice President Student Services, Title IX Coordinator, Box 1100 Raymond MS 39154; Phone: 601-857-3353 or Email: TitleIX@hindscc.edu

Edited 24-Jul-2024