

## **MINUTES OF THE BOARD OF TRUSTEES MEETING OF THE HINDS COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the Hinds Community College District met at 1:00 p.m., May 7, 2025, on the Raymond Campus. The following members were present:

Mr. Jimmy Morton, President via Zoom  
Dr. Kevin Abraham, Vice President in-person  
Mr. Rickey Clopton, in-person  
Mr. Jeff Brunson in-person  
Dr. Homer Burns in-person  
Mr. Mark Buys in person  
Mrs. Jackie Granberry in-person  
Dr. Bendalonne Thompson-Griffith in-person  
Dr. Sandra Nash via Zoom  
Ms. Jamie Rasberry in-person  
Mrs. Dana Stringer in-person  
Mr. Larry Swales via Zoom  
Dr. Cardell Williams in-person  
Mr. Calvin Williams in-person  
Mr. Johnny Young in-person

Others present were Dr. Stephen Vacik, President of Hinds Community College; John Hooks, Board Attorney; Bill Campbell, District Project Architect; members of the Executive Leadership Team: Dr. Vic Parker, Vice President of Finance; Andrea Janoush, Vice President of Human Resources; Marvin Moak, Vice President of Auxiliary Services & Facilities Management; Jonathan Townes, Vice President of Career and Technical, Sponsored Grants and HBCU Initiatives; Dr. Ginger Robbins, Executive Director of Governmental Affairs; Dr. Keri Cole, Vice President of Planning, Effectiveness, and Technology; Renee Cotton, Chief of Staff; Dr. Jennifer Scott-Gilmore, Vice President of Instruction & Academic Transfer Programs; Dr. Thomas Ware, Vice President of Instruction & Academic Transfer Programs; and Matt Jones, Vice President of Advancement.

### **Call to Order**

Board Vice President Dr. Kevin Abraham called the meeting to order and asked Dr. Homer Burns to open in prayer.

### **Induction of Hinds Idealist for Spring 2025 by Vice President Andrea Janoush**

Robyn Burchfield, Director of Development & Scholarships, Raymond Campus

Mathew Campbell, Culinary Arts instructor, Vicksburg

Omar Conner, Assistant Football Coach, Raymond Campus

Deshanna Dixon, Writing Lab Coordinator, Utica Campus

Dr. Talinceya Finley, Sociology Instructor, Utica Campus

Jim Harper, SBDC/ITC Director, Raymond Campus

Shirley Henderson, Learning Lab Specialist-Student Success, Jackson Campus

Kathy Jones, Procurement Specialist, Raymond Campus

Catherine Odom, Licensed Practical Nursing Instructor, Nursing Allied

Dr. Elmire Ratliff, Academic Dean, Vicksburg Campus

Not present was:

Jack Lee, Maintenance Supervisor, Raymond Campus

### **Approve Agenda**

**Upon motion by Mr. Williams seconded by Mrs. Stringer, the Board voted unanimously to approve the agenda for this meeting.** A copy is on file and included in the minutes of the meeting.

### **Approve April 2, 2025 Minutes.**

**Upon motion by Dr. Burns seconded by Mr. Swales the Board voted unanimously to approve the April 2, 2025 minutes.** A copy is on file and included in the minutes of the meeting.

### **Approval of Consent Agenda**

- a. Approve Property Recommended Surplus to the Needs of the College
- b. Sole Source- Cidi Labs, LLC UDOIT Advantage SaaS Subscription for Course Accessibility Assistant for Canvas, 3-year agreement (\$7,500/per year) and a one-time fee for UDOIT Training and Implementation (\$1,000), Contract total: \$23,500.00

**Upon motion by Mr. Clopton seconded by Mr. Buys, the Board voted unanimously to approve the Consent Agenda.** A copy is on file and included in the minutes of the meeting.

### **Matters of Special Order**

#### **a. Officer Election**

The board voted by paper ballot to reappoint all three members of the Executive Committee: Jimmy Morton as President, Dr. Kevin Abraham as Vice President, and Rickey Clopton as Secretary.

#### **b. Expert Citizen Licenses for Alex Watson**

**Upon motion by Mr. Williams, seconded by Dr. Thompson-Griffith, the Board voted unanimously to approve the Expert Citizen Licenses.** A copy is on file and included in the minutes of the meeting.

#### **c. Facilities Master Plan**

District Project Architect Bill Campbell and Vice President Marvin Moak presented the Facilities Master Plan, which was emailed to board members for further review.

#### **d. President's Evaluation**

Board Attorney John Hooks passed out Dr. Vacik 's evaluation packet to each board member present and provided instructions for the return of the evaluations. Packets were mailed to board members who were not present. Adams and Reese will tabulate the results and have a report at the next meeting. The evaluation process is anonymous.

#### **e. Faculty Contracts**

Vice President Andrea Janoush submitted the faculty contract renewal list to the Board for approval. Faculty's names, positions, and salaries were included.

**Upon motion by Mr. Buys seconded by Dr. Burns, the Board voted unanimously to approve the Faculty Contracts.** A copy is on file and included in the minutes of the meeting.

### **Budget Summary**

The Board Vice President, Dr. Kevin Abraham, called on Dr. Parker to present the Budget Summary update. Dr. Parker reported that the college is projected to spend 8.33% monthly. HCC should be at 16.33% after the month of April. The college currently has 16.45% available, which is +0.08% ahead of the year-to-date spending range.

### **Approve Claims Docket**

The ending balance at the end of April 2025 is \$11,744,542.33 in cash. The ending balance in the money market is \$2,000,003.36, and \$ 8,148,133.99 is in the Raymond James investment account. The total net position is \$21,892,679.68.

The monthly expenses for April 2025 totaled \$2,890,797. The Fund 1 Unrestricted Funds expense total is \$1,147,938; Fund 2, Grants/Partnerships expense total is \$572,998; Fund 3, Auxiliaries expense total is \$842,993; and Fund 7, Capital Improvement expense total is \$326,867.

**Following discussion of the Claims Docket and upon motion by Mrs. Stringer seconded by Mr. Swales, the Board voted unanimously to approve the Claims Docket.** A copy is on file and included in the minutes of the meeting.

### **Proposed FY26 Budget (Recommendation of the Finance Committee)**

On April 16, 2025, the Finance Committee met and reviewed the proposal and voted unanimously to bring the proposal before the board; however, that did not get sent out for review, therefore we will not vote at today's meeting. We will have a special-called board meeting on Tuesday, May 20, 2025, at 11:00 via Zoom. The proposed budget will be sent out this week for review, and a

Zoom link will be sent out before May 20. If you have any questions regarding the proposed FY26 budget, contact Dr. Parker or one of the committee members.

### **Recommend Personnel**

There were no new faculty to bring before the Board for approval.

### **President's Report**

#### **Project Updates**

- a. Employee Appreciation—506 employees signed in for employee appreciation. We enjoyed food, fun games, and fellowship. Associate Vice President of Workforce David Creel was awarded the 3E Award.
- b. Employee Survey/Engagement Tool- We've had 78% complete the survey. There are three categories: All above the benchmark
  - Engagement was 8.2 out of 10
  - Health and Well-being was 7.7 out of 10
  - Transformation Change was 7.1 out of 10
- c. Campus Conversations Completed – lots of good feedback.
- d. National Science Foundation Grants Update -3 of our grants have been terminated immediately, affecting three employees. We have spent about \$82,000, which we will not be reimbursed. The White House proposed its budget for FY26 with a 15% cut for Education. It also proposed to cut Work Study, SCOG, Adult Education, Childcare Assistance, All Trio Programs, and Title III.

#### **Key Accomplishments**

- e. Officially Launched TMCF SOAR Program—We are officially the 56th institution of the Thurgood Marshall College Fund and one of ten sites nationally hosting the (SOAR) Seeking, Observing, and Achieving Results Summer Program. We received a grant for the SOAR Camp from July 13 to 18. We currently have 60 students, and we intend to serve 100 students.
- f. Hinds PTK Scholar Luncheon—We honor students who have excelled this past year. Some of our great students have represented Hinds Community College well.
- g. AACC Conference- Dr. Robbins, Dr. Scott-Gilmore, Dr. Cole, Mr. Jones, and I recently attended the conference in Nashville. It was very informative, and we learned some things we can do here at Hinds.

- h. MACC Sports Hall of Fame Induction- Was recently held at The Muse Center. Our Inductee was Dean Liles, who came from Texas with his family.
- i. Retiree Brunch – We had our brunch recently. We have 32 retirees. Four of those have served over 30 years. One had 37 years. We have 13 people across the college who have been working for over 30 years. I believe that says something about Hinds Community College.
- j. J. TRIO Summer Program Orientation- We brought in all the students and their parents on April 26, 2025, and I was able to meet with them. We are looking forward to a great summer program.
- k. Heritage Fishing Rodeo- We had about 75 participants, and that event helps raise money for scholarships. The Foundation staff (Sydney Love) and Facilities staff (Mark Stanton) did great with that event.
- l. Rankin Chamber Salute to Education- Our nominee was Chef Randy Boyd.
- m. MCCLA Graduation- Dr. Ware and I attended their graduation on Monday, June 5, in Starkville. Our two graduates were Dr. Jennifer Scott-Gilmore and Mrs. Jennifer Gibbs.
- n. Emeritus Luncheon- We enjoyed lunch with a group of around 22 this past week.

#### Upcoming Opportunities

- o. Spring Graduation – May 14 - 16
- p. Summer Schedule begins Monday, May 19
- q. Out of the office – May 22- May 28 (college closed on 23<sup>rd</sup> and 26<sup>th</sup>)

Also, in case you did not know, we lost one of our chief recruiters, Reggie Harris, this past week, and we have felt that loss heavily. Reggie had been with the college for over 30 years.

#### **Executive Leadership Team Reports**

Executive Leadership Team Board Reports are included.

#### **Announcements**

Our June board meeting is scheduled to be held at Utica; however, we propose switching the meeting to Rankin to coincide with the topping-out ceremony for the nursing building. Then, we will move our August meeting to Utica.

**Upon motion by Mr. Swales seconded by Mr. Williams, the Board voted unanimously to amend the location of the mentioned board meetings.**

Vice President Kevin Abraham shared that the Policy Committee met before this meeting and asked Mrs. Jackie Granberry to give an update from the Policy Committee. You should receive two policies to review soon. The first is the Board Effectiveness Evaluation, which must have an approval date of June for SACSCOCC, and the second is the Dismissal of Board Members. We are still working on the Conflict of Interest Policy.

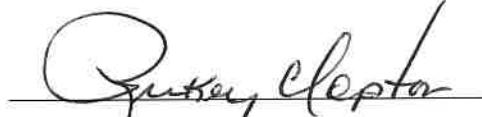
### **Adjournment**

There was no other business for discussion, and the meeting adjourned at 2:12 p.m.

**Upon motion by Mr. Williams seconded by Dr. Burns the Board voted unanimously to adjourn at 2:12 p.m. as declared by Board Vice President Dr. Abraham.**

A handwritten signature in blue ink, appearing to read "Kevin Abraham", written over a horizontal line.

Dr. Kevin Abraham, Vice President

A handwritten signature in black ink, appearing to read "Rickey Clopton", written over a horizontal line.

Mr. Rickey Clopton, Secretary