

MINUTES OF THE BOARD OF TRUSTEES MEETING OF THE HINDS COMMUNITY COLLEGE DISTRICT

The Board of Trustees of the Hinds Community College District met at 1:00 p.m., September 4, 2024, at the Utica Campus. The following members were present:

Mr. Jimmy Morton, President in-person
Dr. Kevin Abraham, Vice President in-person
Dr. Maria Chapman, Secretary in-person
Dr. Homer Burns in-person
Mr. Mark Buys in-person
Mr. Rickey Clopton in-person
Dr. Benalonne Thompson-Griffith via Zoom
Dr. Sandra Nash via Zoom
Dr. Robert Sanders in-person
Dr. Ginger Smith in-person
Mrs. Dana Stringer in-person
Mr. Larry Swales in-person
Dr. Cardell Williams in-person
Mr. Calvin Williams in-person

Others present were Dr. Stephen Vacik, President of Hinds Community College; John Hooks, Board Attorney; Bill Campbell, District Project Architect; members of the Executive Leadership Team: Dr. Vic Parker, Vice President of Finance; Andrea Janoush, Vice President of Human Resources; Marvin Moak, Vice President of Auxiliary Services & Facilities Management; Jonathan Townes, Vice President of Career and Technical, Sponsored Grants and HBCU Initiatives; Dr. Keri Cole, Vice President of Planning, Effectiveness and Technology; Renee Cotton, Chief of Staff; Dr. Jennifer Scott-Gilmore, Vice President of Student Services; Dr. Thomas Ware, Vice President of Instruction & Academic Transfer Programs; and Matt Jones, Executive Director of the Foundation.

Call to Order.;

Board President Mr. Jimmy Morton called the meeting to order and asked Board Vice President Dr. Kevin Abraham to open it in prayer.

Approve Agenda

Upon motion by Mr. Williams seconded by Dr. Sanders, the Board voted unanimously to approve the agenda for the meeting. A copy is on file and included in the minutes of the meeting.

Approve August 7, 2024 Minutes.

Upon motion by Mr. Buys, seconded by Dr. Clopton, the Board voted unanimously to approve the August 7, 2024, minutes. A copy is on file and included in the minutes of the meeting.

Approval of Consent Agenda.

- a. Disposal of Surplus Property by any legal means.
- b. Bid# 3300 Digger Derrick Truck and Bucket Truck, bid for \$380,417.00, was received from Global Rental Company, Inc.
- c. Sole Source for All Weather Inc. equipment system at John Bell Williams Airport; the cost is \$29,000.00.
- d. Change Order # 2, Project MM-0064-1223- Contract Time Increase by eight days for overlay Existing Road and New Parking at John Bell Williams Airport.

Upon motion by Dr. Smith, seconded by Dr. Sanders, the Board voted unanimously to approve the Consent Agenda. A copy is on file and included in the minutes of the meeting.

Matters of Special Order.

- a. Board President Mr. Jimmy Morton shared that the final bid for the Health Sciences Complex project came back under the original projection. As such, this will allow the college to address some additional building needs on the Rankin campus utilizing the existing approved funding sources.
- b. At our last board meeting, a motion to name the field after George McQuitter was tabled after Mr. Calvin Williams informed the board that the field was named after Mr. JW Grantham in 1980. A new proposal has been presented to rename the field Grantham-McQuitter Field, and we are voting on this recommendation by ballot today. The vote passed with nine in favor and four opposed. We will move forward with ordering the signage and scheduling the event dedication.

Budget Summary.

The Board Vice President, Dr. Kevin Abraham, called on Dr. Parker to present the Budget Summary update. Dr. Parker reported that the college is projected to spend 8.33% monthly. HCC should be at 83.34% after the month of August. The college currently has 83.54% available, which is +0.19 % ahead of the year-to-date spending range. The ending balance at the end of August 2024 is \$2,489,593.02 in cash. The ending balance in the money market is \$500,000.00, and \$10,776,958.68 is in the Raymond James investment account. The total net position is \$13,766,551.70.

Approve Claims Docket.

The monthly expenses for August 2024 totaled \$2,701,261. The Fund 1 Unrestricted Funds expense total is \$849,319; Fund 2, Grants/Partnerships expense total is \$455,969; Fund 3, Auxiliaries expense total is \$534,620; and Fund 7, Capital Improvement expense total is \$861,353. **Following discussion of the Claims Docket and upon motion by Dr. Smith seconded by Mr. Clopton the Board voted unanimously to approve the Claims Docket.** A copy is on file and included in the minutes of the meeting.

Recommend Personnel. The College President brought eight new faculty members before the Board for approval. A copy is on file and included in the minutes of the meeting.

Beatrice Bailey, Associate Degree Nursing Instructor, Nursing Campus, Salary-\$72,722.83, effective date of employment August 12, 2024.

Hugh Davis, Music Instructor, Raymond Campus, Salary-\$52,862.53, replacing Mandy Spivak, the effective date of employment August 1, 2024.

Travanti Hills, Music Instructor, Raymond Campus, Salary-\$54,000.00, effective date of employment August 1, 2024.

Rodrick Jones, Physical Education Instructor, Raymond Campus, Salary-\$52,862.53, replacing Marcille McLendon, effective date of employment August 1, 2024.

Catherine Lawson, Art Instructor, Raymond Campus, Salary-\$54,598.16, effective date of employment August 1, 2024.

Kerri McKnatt, Veterinary Technician, Raymond Campus, Salary-\$47,000.00, replacing Martha Young, the effective date of employment July 1, 2024.

Angela Riley, Music Instructor, Raymond Campus, Salary-\$50,259.08, effective date of employment August 12, 2024.

Ardell Williams, CTE Instructor, Raymond Campus, Salary-\$55,535.00, effective date of employment August 1, 2024.

Upon motion by Mr. Williams seconded by Mr. Swales, the Board voted unanimously to approve eight new faculty.

President's Report.

- We had a slight increase in enrollment for the fall.
- The dorms on the Raymond campus are at 97% occupancy, and 78% on the Utica campus.
- Gallagher Bassett is the new company taking over our benefits. We believe they can offer savings for college money and our employees.
- Construction on the Jackson campus for the AiM UP lab will start soon. AiM UP stands for Advancement in Manufacturing Upskilling Program. We are receiving funding from Accelerate MS to repurpose that lab to address some of the workforce needs.
- We are working on completing a three-year (24-27) strategic plan, which will be presented to the board upon completion for your consideration/approval.

Some of the highlights from the last year that I will share with you are:

- We completed the Innovation Center on the Utica Campus, which is a great outreach.
- We started our first Hinds Leadership Academy and will have ten graduates in January.
- This year, we secured \$8.63M from Congressionally Directed Spending, the most among any Community College in the Country-Commitment to Pursue Additional Support for Aviation/Airport from Senator Hyde-Smith's Office
- Phase I of Maritime is complete. Phase II is in progress with our internal construction team.
- We were recognized as a Cybersecurity Center of Excellence by the Department of Defense. There were only four institutions in Mississippi recognized.

- We had 100% reporting for program effectiveness for the first time in the college's history.
- We expanded the incarcerated program at the correctional facilities to include men.
- Our ADN program had a 96% pass rate last year. Hinds is one of five colleges and universities in the state with a 96% pass rate or higher.
- Hinds has started Workforce Classes for High School Students—We are the only community college in the CMPDD service area that has done this.
- Lineman worker program started this Fall.
- Almost 400 participants engaged in summer programs (which offered core academics, Career and Technical courses, and ACT Prep) through Upward Bound, Upward Bound Math & Sciences, Talent Search, and the Science and Technology Innovation Center on the Utica Campus.
- Friday, September 6, is Fall Convocation at The Muse Center for All Employees.
- HBCU Week activities start Sunday and are on the calendar you received.
- Football has started, and we hosted our first game of the season last week. Our second home game is tomorrow night, September 5, 2024, and we will honor the military and first responders. You should have received your passes, and if not, please get in touch with our office.
- You should have received a copy of the ELT reports in your Board packet.

Dr. Vacik called on Vice President Andrea Janoush to share information about the Second Stride Workforce Solution with the board. Vice President Janoush shared that she and Vice President Marvin Moak recently met with Second Stride Workforce Solution and Chief Tyree Jones to discuss opportunities for incarcerated contractor workers. Second Stride is a staffing company that provides employment opportunities for incarcerated individuals. Second Stride would provide employee screening, drug testing, and training. The incarcerated individual would also receive additional support from Second Stride, such as drug and alcohol awareness, family reunification, personal finances, and further support while working. Hinds Community College would not be responsible for liability insurance or workers comp. We would enter into an agreement with Second Stride and pay them. Second Stride has had good outcomes in other counties and states.

This program is 100% optional for the detainee. Violent offenders or crimes of a sexual nature would not be eligible for this program. This would be for non-violent offenders. Last year, Mississippi spent \$535 million on incarcerated individuals; incarcerated individuals are Mississippi's 3rd largest expense. Mississippi's imprisonment rate is 661 per 100,000 residents, making it the state with the highest imprisonment rate in the country.

Dr. Vacik called Vice President Johnathan Townes to share information about the Thurgood Marshall College Fund with the board. Vice President Johnathan Townes shared that he recently met with Dr. Sanders from Thurgood Marshall College Fund about the Utica campus becoming part of their network, allowing us to receive additional scholarships and grants. We have submitted the request to be accepted into their network; we plan for their representatives to come to campus in October to speak with our leadership. Once that happens, we will officially be installed as a Thurgood Marshall College Fund member, hopefully by the end of 2024. This will also be a gateway for other partnerships and institutions, especially HBCUs, and allow additional scholarship opportunities and a network of more grants. We have invited leaders from Jackson State University, Alcorn State University, Tougaloo College, and Rust College to campus next week to meet Dr. Vacik and me to discuss the process and opportunities.

Dr. Vacik shared that the finance committee met last month after the board meeting, and he asked Vice President Marvin Moak to provide an update on the college's auxiliary enterprises to the full Board. VP Moak shared that his report shows a \$1.1 million loss for last year, and many areas remain in the red. While many have shown a significant improvement from years past, we continue focusing on achieving financial improvement in all of the auxiliary areas. He also emphasized that some of the auxiliaries that are not producing revenue provide a service/support role to the community, students, or employees. In these areas, such as child care, we try not to compete with our private industries. A copy of the report is on file and included in the minutes of the meeting.

Dr. Vacik called on the Foundation's Executive Director, Matt Jones, to share information on the upcoming Golf Fun Fest. September 12, 2024 is our 37th Annual Golf Fund Fest, the single largest fundraiser for the Foundation. Lunch starts at 11:30. Please plan to join us.

Executive Session

Board President Jimmy Morton called for a motion for Executive Session for the purpose of discussing the evaluation of the College President. **Upon motion by Dr. Smith, seconded by Mr. Williams, the Board voted unanimously to enter into executive session.**

The Board Attorney shared the tabulated results of input received from members of the Board of Trustees. The Board Attorney then exited. The Board President led a discussion of the evaluation results, including an explanation that the Executive Committee had previously met with the College President to review the results. No action was taken in executive session.


Upon motion by Dr. Smith, seconded by Mr. Swales, the Board voted unanimously to exit executive session.

There was no other business for discussion, and the meeting adjourned at 2:09 p.m.

Upon motion by Dr. Williams seconded by Dr. Sanders, the Board voted unanimously to adjourn at 2:09 p.m. as declared by Board President Morton.



Mr. Jimmy Morton, President



Dr. Maria Chapman, Secretary

