

**MINUTES OF THE BOARD OF TRUSTEES MEETING  
OF THE HINDS COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the Hinds Community College District met at 1:00 p.m., July 15, 2024, at the Muse Center. The following members were present either by Zoom or in person:

Mr. Jimmy Morton, President in-person  
Dr. Kevin Abraham, Vice President in-person  
Dr. Maria Chapman, Secretary in-person  
Dr. Homer Burns in-person  
Mr. Mark Buys in-person  
Dr. Benalonne Thompson-Griffith in-person  
Dr. Sandra Nash in-person  
Dr. Scott Rimes in-person  
Dr. Ginger Smith in-person  
Mrs. Dana Stringer in-person  
Mr. Larry Swales in-person  
Mr. Calvin Williams in-person  
Mr. Johnny Young in-person

Others present were Dr. Stephen Vacik, President of Hinds Community College; John Hooks, Board Attorney; Bill Campbell, District Project Architect; members of the Executive Leadership Team: Dr. Vic Parker, Vice President of Finance; Andrea Janoush, Vice President of Human Resources; Marvin Moak, Vice President of Auxiliary Services & Facilities Management; Jonathan Townes, Vice President of Career and Technical, Sponsored Grants and HBCU Initiatives; Renee Cotton, Chief of Staff; Dr. Jennifer Scott-Gilmore, Vice President of Student Services; Dr. Ginger Robbins Vice President of Workforce Development and Governmental Affairs; Dr. Thomas Ware, Vice President of Instruction & Academic Transfer Programs; and Matt Jones, Executive Director of the Foundation.

**Call to Order.**

The Board President, Mr. Jimmy Morton called the meeting to order and asked Dr. Burns to open in prayer. He also shared that the agenda would be amended, the RPF under number five would be held until next month for additional information, and the Resolution of Authorization for the Health Science Complex at the Rankin Campus would be added.

**Approve June 5, 2024 Minutes.**

**Upon motion by Dr. Burns seconded by Dr. Smith, the Board voted unanimously to approve the minutes of the June 5, 2024.** A copy is on file and made a part of the minutes of the meeting.

**Approve June 27, 2024 Special Called Meeting Minutes.**

**Upon motion by Dr. Smith seconded by Mr. Buys, the Board voted unanimously to approve the minutes of the June 27, 2024 Special Called Meeting.** A copy is on file and made a part of the minutes of the meeting.

**Budget Summary.**

The Board Vice President, Dr. Kevin Abraham called on Dr. Parker to present the Budget Summary update. Dr. Parker reported that the college is projected to spend 8.33% monthly. HCC should be at 0.00% after the month of June. The college currently has 2.10% available, which is +2.10% ahead of the year-to-date spending range. The ending balance at the end of June 2024 is \$5,756,938.69 in cash. The ending balance in the money market is \$500,000.00 and \$10,736,883.59 in the Raymond James investment account. The total net position is \$16,993,822.28.

**Approve Claims Docket.**

The monthly expenses for June 2024 totaled \$2,285,290. The Fund 1 Unrestricted Funds expense total is \$853,281; Fund 2, Grants/Partnerships expense total is \$662,589; Fund 3, Auxiliaries expense total is \$489,749; and Fund 7, Capital Improvement expense total is \$279,671.

**Following discussion of the Claims Docket and upon motion by Mrs. Stringer seconded by Dr. Abraham, the Board voted unanimously to approve the Claims Docket.**

**Resolution of Authorization**

Dr. Vic Parker presented the resolution to the Board of Trustees of Hinds Community College District, declaring Authorization to Issue a Not to Exceed \$42,500,000 Bond Debt Service, Series 2024, for the Health Sciences Complex Rankin Campus. This is the authorizing resolution that approves the form of the primary bond and related documents.

**Following discussion and upon motion by Mrs. Stringer seconded by Dr. Smith, the Board voted unanimously to approve and adopt the resolution.** A copy of the resolution is on file and made a part of the minutes of this meeting.

**Change Orders.**

Mr. Campbell brought three Change Orders to the Board. Copies of the change order forms and supporting documentation are on file and made a part of the minutes.

**Approve Change Order # 1, Project 1223-Increase, Overlay Road and Parking at John Bell Williams, Raymond.**

This change order is an increase of \$9,000 and an increase of five days. The completion date is July 12, 2024.

**Following discussion and upon motion by Dr. Rimes seconded by Dr. Abraham the Board voted unanimously to approve Change Order # 1, Project 1223-Increase, Overlay Road and Parking at John Bell Williams, Raymond.**

**Approve Change Order # 01. Project- 3282- Decrease, Health Sciences Complex-Site Improvement Package, Rankin.**

This change order is a decrease of \$88,107.95 and an increase of thirty days. The completion date is June 24, 2024.

**Following discussion and upon motion by Dr. Burns seconded by Dr. Smith, the Board voted unanimously to approve Change Order # 01. Project- 3282- Decrease, Health Sciences Complex-Site Improvement Package, Rankin.**

**Approve Change Order # 01. Project- 21.004- Decrease, Maritime Training Center for Excellence, Vicksburg**

This change order is a decrease of \$42,784.82 and an increase of one hundred and fifty-six days. The completion date is May 24, 2024.

**Following discussion and upon motion by Dr. Burns seconded by Dr. Smith, the Board voted unanimously to approve Change Order # 01. Project- 21.004- Decrease, Maritime Training Center for Excellence, Vicksburg**

**Approve the Disposal of Surplus Property.**

**Upon motion by Dr. Smith, seconded by Dr. Rimes, the Board voted unanimously to allow the College President to dispose of the property by any legal means.** Copies of this property are on file and made a part of the minutes of the meeting.

**Recommend Personnel.** The College President reported there are two new faculty to bring before the Board for approval.

- a. **Bekah King**, Dance & Choreographer Instructor, Raymond Campus, Salary \$40,000, effective date of employment July 1, 2024.
- b. **Joshua Ludlum**, Automotive Service Instructor, Rankin Campus, Salary \$50,374, effective date of employment July 25, 2024, replacing Alex Watson.

**Upon motion by Mr. Swales, seconded by Dr. Smith, the Board voted unanimously to approve two new faculty.**

**President's Report.** No written report.

- The Alumni and Sports Hall of Fame Committees recently met and selected this year's recipients:

**Alumnus of the Year**

Dr. Jay Allen

**Alumni Service Award**

Vermeer MidSouth

### **Young Alumnus of the Year**

Landon Corkren

### **Sports Hall of Fame**

Kelli East Dyess - Soccer & Softball

Nic Henderson - Soccer

Dot Murphy - Coach

Michael Myers - Football

Mark Smith - Football, Basketball

- On July 12, Dr. Vacik, Dr. Ginger Robbins, and Dr. Jonathan Townes attended a meeting in Vicksburg with the Department of Defense regarding some research opportunities.
- We have had two great graduations this summer. The first one was for our incarcerated students who finished up their high school equivalency, and the very next day, our General Adult Education class graduated.
- We had a very productive meeting on June 13 with the Utica Alumni Association, looking at ways we can continue to work together for our students.
- Dr. Vacik expressed his appreciation for everyone who could attend the Mississippi Association of Community College Conference.
- Philosophy and History Instructor Stephen Wedding has been appointed to the Planning and Zoning Committee and Historical Preservation for the City of Raymond. This is a part-time unpaid appointment with scheduled meetings when necessary. He has notified Hinds Community College per Policy 10.10 in the Hinds Community College Policy Manual by memo stating that this will not interfere with his responsibilities and duties of the College.
- Stage 1 of the Maritime Academy is finished and looks spectacular.
- You should have received a copy of the ELT reports.

Dr. Vacik asked VP Jonathan Townes for an update on Microsoft. VP Townes shared that the partnership with Microsoft is going well and that the college will receive a \$50,000 donation for cybersecurity and AI upgrades and training. Microsoft will also provide training for our Faculty and Staff.

### **Grounds Personnel Update.**

VP Janoush shared that prior to outsourcing grounds services, Hinds had 29 full-time grounds employees. Once outsourcing was announced, all current employees were invited to apply for other open positions at the institution. Fifteen employees were transferred, one retired, and two left for positions outside the institution prior to the end of their service. None of Hinds' former grounds employees currently work for G.C. Logistics, although each had, and still has, the opportunity to do so.

### **Other Business.**

Dr. Ginger Smith was recognized and presented with a plaque from the Mississippi Association of Community College for 30 Years of dedicated service to the Hinds Community College Board of Trustees. Also, Dr. Vacik was recently recognized by the Mississippi Business Journal as one of the top 50 CEOs in Mississippi.

Going forward, we will implement a consent agenda per our bylaws. Dr. Vacik called on Board Attorney Mr. Hooks to discuss the consent agenda. Mr. Hooks shared that the Bylaws committee considered ways to streamline meetings. One of the ways is the consent agenda for items that do not require a lot of discussion, such as Claims Docket, RFPs, Property Surplus, and Change Orders. If you review the consent agenda and there is an item on there that you have questions about, you can request that it be pulled from the consent agenda and be discussed. Also, we are putting together a proposal to bring before the board that will allow Dr. Vacik to approve increase change orders of less than 1% of a contract amount up to a certain dollar amount.

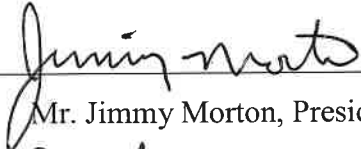
Board President Morton shared that we would be spending some time at some meetings going over the publication entitled "The Essential Responsibilities of Governing Boards," as well as the College's Bylaws and Mission Statement, SACSCOC accreditation matters, the impact of AI, legal issues, and other helpful information for our institution.


The board president read page 1 of The Essential Responsibilities of Governing Boards and shared that we would review more in the coming meetings.

You will receive an email with the 2024-25 Board meeting dates and location, as we plan to rotate around to the different campuses.

There was no other business for discussion and the meeting adjourned at 2:00 p.m.

**Upon motion by Dr. Smith seconded by Mr. Young, the Board voted unanimously to adjourn as declared by Board President Morton.**

  
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Mr. Jimmy Morton, President

  
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Dr. Maria Chapman, Secretary