

MINUTES OF THE BOARD OF TRUSTEES MEETING OF THE HINDS COMMUNITY COLLEGE DISTRICT

The Board of Trustees of the Hinds Community College District met at 1:00 p.m., November 6, 2024, at the Vicksburg Campus. The following members were present:

Mr. Jimmy Morton, President in-person
Dr. Kevin Abraham, Vice President in-person
Mr. Rickey Clopton, Secretary in-person
Dr. Homer Burns in-person
Mr. Mark Buys in-person
Mrs. Jackie Granberry in-person
Dr. Benalonne Thompson-Griffith in person
Dr. Sandra Nash in person
Ms. Jamie Rasberry in person
Dr. Scott Rimes in person
Mrs. Dana Stringer in-person
Mr. Larry Swales in-person
Dr. Cardell Williams in-person
Mr. Calvin Williams in-person
Mr. Johnny Young via Zoom

Others present were Dr. Stephen Vacik, President of Hinds Community College; John Hooks, Board Attorney; Bill Campbell, District Project Architect; members of the Executive Leadership Team: Dr. Vic Parker, Vice President of Finance; Andrea Janoush, Vice President of Human Resources; Marvin Moak, Vice President of Auxiliary Services & Facilities Management; Jonathan Townes, Vice President of Career and Technical, Sponsored Grants and HBCU Initiatives; Dr. Ginger Robbins, Executive Director of Governmental Affairs; Dr. Keri Cole, Vice President of Planning, Effectiveness, and Technology; Renee Cotton, Chief of Staff; Dr. Jennifer Scott-Gilmore, Vice President of Student Services; Dr. Thomas Ware, Vice President of Instruction & Academic Transfer Programs; and Matt Jones, Executive Director of the Foundation.

Call to Order.

Board President Mr. Jimmy Morton called the meeting to order and opened it in prayer. Mr. Morton welcomed new Board members, Ms. Jamie Rasberry and Mrs. Jackie Granberry.

Jackie Granberry expressed her gratitude for her return to Hinds, which has been a significant part of her life for 42 years, and expressed her excitement about serving on the Hinds Community College Board of Trustees.

Ms. Jamie Rasberry shared that she lives in Jackson and is the Director of policy for the Mississippi Alliance of Nonprofits and Philanthropy. She already feels the warm family environment, is happy to join the family, and is eager to learn and serve Hinds Community College as a board member.

Approve Agenda

Upon motion by Mr. Swales, seconded by Mr. Buys, the Board voted unanimously to approve the agenda for the meeting. A copy is on file and included in the minutes of the meeting.

Approve October 2, 2024 Minutes.

Upon motion by Dr. Burns, seconded by Dr. Rimes, the Board voted unanimously to approve the October 2, 2024, minutes. A copy is on file and included in the minutes of the meeting.

Approval of Consent Agenda.

- a. Approve Property Recommended Surplus to the Needs of the College
- b. Approve Bid Log # 3299 Walter Washington Lab Renovations
- c. Approve Change Order #1, HCC Bid #3294-Decrease, Electrical Upgrades (Louis Lee Building), Utica

Upon motion by Mr. Clopton, seconded by Dr. Williams, the Board voted unanimously to approve the Consent Agenda. A copy is on file and included in the minutes of the meeting.

Matters of Special Order.

Board President Mr. Morton discussed the confidentiality of the board meetings and asked everyone to please remember that.

Vice President Vic Parker updated the board on the Federal Department of Education audit that Dr. Vacik mentioned at the board meeting last month. The audit will review 5 years' worth of

students who received federal financial aid funding. We received ten findings, some of which will involve policy changes that will be brought to the board to answer those findings. One finding in particular could have a financial impact on the college: If we determine students did not have valid high school credentials and received federal aid, the Department of Education could require us to pay it back or have a financial penalty. We have four departments working on pulling data together. The deadline is the end of November; however, we are seeking an extension.

Budget Summary.

The Board Vice President, Dr. Kevin Abraham, called on Dr. Parker to present the Budget Summary update. Dr. Parker reported that the college is projected to spend 8.33% monthly. HCC should be at 66.68 % after the month of October. The college currently has 67.53% available, which is +0.85 % ahead of the year-to-date spending range. The ending balance at the end of October 2024 is \$5,893,227.32 in cash. The ending balance in the money market is \$500,000.00, and \$10,906,637.37 is in the Raymond James investment account. The total net position is \$17,299,864.69

Approve Claims Docket.

The monthly expenses for October 2024 totaled \$4,641,193. The Fund 1 Unrestricted Funds expense total is \$932,231; Fund 2, Grants/Partnerships expense total is \$1,976,803; Fund 3, Auxiliaries expense total is \$623,362; and Fund 7, Capital Improvement expense total is \$1,108,795.

Following discussion of the Claims Docket and upon motion by Mrs. Stringer seconded by Mr. Buys, the Board voted unanimously to approve the Claims Docket. A copy is on file and included in the minutes of the meeting.

Recommend Personnel. The College President brought two new faculty members before the Board for approval. A copy is on file and included in the minutes of the meeting.

- Zianna Rhymes, Allied Health Instructor, Nursing Allied Health Campus, Salary-\$63,787.45, effective date of employment October 1, 2024, replacing Pastina Booker.
- Cori Smith, Secondary Instructor, Salary-\$44,385.00, effective date of employment November 1, 2024, replacing Michael Daniels.

Upon motion by Mr. Swales, seconded by Dr. Rimes, the Board voted unanimously to approve two new faculty members.

President's Report.

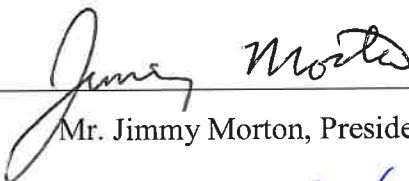
- The Maritime Ribbon Cutting was a great event with good attendance. Please thank our legislators for their support.
- We are still waiting on the site survey for the Rankin Building Project. We plan to bring it to the board in December.
- We are working on Policy Updates to bring to the Board.
- ELT Reports are attached.
- A few events coming up that I would like to mention are:
 - November 7- Golf Fun Fest
 - Nov. 15 -Legislative Breakfast & Briefing, Jackson Campus 8:30 am
 - Nov. 21 Utica Scholarship Reception Luncheon, NOON
 - Nov 25-29 College Closed – Thanksgiving
 - February 9-12 ACCT National Legislative Summit, Washington, DC(Please notify us by November 21 if you would like to attend)
- Vice President Jonathan Townes shared that we recently had a good visit with Thurgood Marshall. We expect a follow-up call soon.
- Executive Director of Governmental Affairs Dr. Ginger Robbins shared that the National Cyber Director and Congressman Bennie Thompson will visit Hinds Community College on December 2 to hear about Hinds' effects on training the Cyber Security Workforce and meet with businesses and industries.

- Vice President Andrea Janoush shared the results of the Climate Survey from Spring 2024.
- Vice Presidents Dr. Keri Cole and Dr. Jennifer Scott-Gilmore shared some data and information on Enrollment.

Board President Mr. Jimmy Morton requested that ELT use a consistent format and limit their board reports to one page unless exceptional circumstances require more.

Executive Director of the Foundation, Matt Jones, shared that effective December 18 we officially close the New Market Tax Credit on the George Wynn Building on the Vicksburg campus, special thanks to Mr. Mark Buys for helping with that.

There was no other business for discussion, and the meeting adjourned at 2:33 p.m.



Mr. Jimmy Morton, President



Mr. Rickey Clopton, Secretary