

MINUTES OF THE BOARD OF TRUSTEES MEETING OF THE HINDS COMMUNITY COLLEGE DISTRICT

The Board of Trustees of the Hinds Community College District met at 1:00 p.m., December 4, 2024, at the Raymond Campus. The following members were present:

Mr. Jimmy Morton, President in-person
Dr. Kevin Abraham, Vice President in-person
Mr. Rickey Clopton, Secretary in-person
Dr. Homer Burns in-person
Mr. Mark Buys in-person
Mrs. Jackie Granberry in-person
Dr. Benalonne Thompson-Griffith in person
Ms. Jamie Rasberry in person
Dr. Scott Rimes via zoom
Dr. Robert Sanders in-person
Mrs. Dana Stringer in-person
Mr. Larry Swales in-person
Dr. Cardell Williams in-person
Mr. Calvin Williams in-person
Mr. Johnny Young via Zoom

Others present were Dr. Stephen Vacik, President of Hinds Community College; John Hooks, Board Attorney; Bill Campbell, District Project Architect; members of the Executive Leadership Team: Dr. Vic Parker, Vice President of Finance; Andrea Janoush, Vice President of Human Resources; Marvin Moak, Vice President of Auxiliary Services & Facilities Management; Dr. Ginger Robbins, Executive Director of Governmental Affairs; Dr. Keri Cole, Vice President of Planning, Effectiveness, and Technology; Dr. Jennifer Scott-Gilmore, Vice President of Instruction & Academic Transfer Programs; and Matt Jones, Executive Director of the Foundation.

Dr. Ginger Smith's death has deeply saddened us all; her service will be on Saturday, December 7, 2024, at Great Mount Olive Church. We are glad to have Mr. Jeff Brunson join us today; he has been appointed to the board by the Hinds County Board of Supervisors. We have not received the appointment letter to make it official so that he will be observing this meeting. The Foundation provided the bags in your seat, partly from one of our athletic apparel sponsors.

Call to Order.

Board President Mr. Jimmy Morton called the meeting to order and asked Dr. Kevin Abraham to open it in prayer.

Approve Agenda

Upon motion by Mr. Swales, seconded by Mr. Clopton, the Board voted unanimously to approve the agenda for the meeting. A copy is on file and included in the minutes of the meeting.

Approve November 6, 2024 Minutes.

Upon motion by Dr. Burns, seconded by Dr. Williams, the Board voted unanimously to approve the October 2, 2024, minutes. A copy is on file and included in the minutes of the meeting.

Approval of Consent Agenda.

- a. Approve Property Recommended Surplus to the Needs of the College
- b. Approve Change Order #4, HCC Bid #3275-Increase, New Residents Hall, Utica, \$14,058.00
- c. Approve Bid Log #3302-R & R Sheet Metal Inc.- Davis Hall Roof Replacement, \$215,750(Funding Source: MCCB)
- d. Approve the Sole Source-Light Brigade- 3-year licensing agreement for Fiber Optics 1-2-3 for AWS specialized equipment provided to HCC by AWS and CMPDD, \$30,000
- e. Approve Sole Source-Haas Factory Outlet- Intuitive Probing CT40, \$6965 (Funding Source: Perkins)
- f. Approve Sole Source-Industrial Electronic Supply-Siemens Training Equipment for Continental Training Center, \$71,180 (Funding Source: WET Funds)
- g. Approve Sole Source-Sivad, Inc.-3 Amatrol Learning Systems for the Energy Academy, \$21,501.83 (Funding Source: CTE Enhancement Guide)
- h. Proposed Donation of Obsolescent Parts Totaling \$ 251,913.62

Upon motion by Mr. Clopton, seconded by Mr. Buys, the Board voted unanimously to approve the Consent Agenda. A copy is on file and included in the minutes of the meeting.

Matters of Special Order.

- a. Reaffirm College Mission—Board President Mr. Morton called on Dr. Vacik. Dr. Vacik shared that we should reaffirm our mission every year because this is why we exist. In the future, we will do it yearly. We are not requesting any changes; we are just asking the board to reaffirm our mission once again, which is Hinds Community College is committed to moving people and communities forward by helping them develop their purpose, passion, and profession.

Upon motion by Mr. Swales seconded by Mrs. Stringer, the Board voted unanimously to reaffirm the College's Mission Statement.

- b. Rankin Project -The bids for the New Health Sciences Complex Building came in substantially less than anticipated; substantial funds could be used to complete "The Commons" theme buildings to be located on the Rankin campus.

The Project Professional Team – Dean Architecture – studied two (2) locations for the location of the new buildings. The South Location is adjacent to the Clyde Muse Center and across the street from the New Health Sciences Complex Building. The other location – the North Location – is located on the front of the campus along Highway 80 and opposite the Earl Dean Rhodes Building / Parking Lot. The South location will require more site work/dirt work and additional costs associated with the site preparation and the acquisitions of adjoining property, while the North location will require standard site work preparation for the new building complex within the property that the College currently owns. Considering all things, the North location along Highway 80 was chosen as the preferred site for the buildings.

The Commons Building Complex consists of three (3) buildings connected by exterior covered breezeways. 1) The Residential Hall consisting of three (3) stories and containing approximately 54,200 square feet; 2) Food Service / Dining Hall / Kitchen consisting of one (1) story and containing approximately 15,300

square feet; and 3) Wellness / Volleyball Center containing one (1) story and approximately 34,400 square.

The Residential Hall consists of three (3) stories with a total of 178 beds – 1st floor contains 50 regular beds / 4 Handicapped / Disabled beds; 2nd floor contains 54 regular beds / 8 Handicapped / Disabled beds; and 3rd floor contains 54 regular beds / 8 Handicapped / Disabled beds. (Please note that the current New Residential Hall under construction on the Utica campus will house 183 total beds in three (3) stories.) This Residential Hall to be located on the Rankin Campus will also include a Resident Hall Director's apartment, study, and conference rooms.

The Food Service / Dining Hall / Kitchen building consists of a full-service kitchen with serving lines and will seat approximately 250 students/faculty. This building will also include a small "outsourcing" space that could be used for a National Chain food store unit that could serve the "grab and go" crowd not wishing to participate in the full dining experience.

The Wellness / Volleyball facility includes a Volleyball / Basketball gym, bleachers (to seat 500 maximum), dressing rooms and locker areas, a concession area, and an office area for the fitness center and volleyball coaches. This building also includes a wellness workout area with separate aerobics / multi-use breakout rooms for large groups of faculty/students.

When all phases of the work are completed and fully furnished for use, it is anticipated to cost between \$25.0M and \$40M.

- c. Resolution for Dr. Ginger Smith-Board President, Mr. Morton, requested with the board permission to put together a resolution honoring Dr. Smith for her many years of service to this board and Hinds Community College. Once we have it written, we will bring it before the board for approval.

Upon motion by Mrs. Stringer seconded by Mrs. Granberry, the Board voted unanimously to approve the Board writing a resolution in honor of Dr. Ginger Smith.

Budget Summary.

The Board President, Mr. Jimmy Morton, called on Dr. Parker to present the Budget Summary update. Dr. Parker reported that the college is projected to spend 8.33% monthly. HCC should be at 58.35 % after the month of November. The college currently has 59.46% available, which is +1.11 % ahead of the year-to-date spending range. The ending balance at the end of November 2024 is \$899,123.52 in cash. The ending balance in the money market is \$500,000.00, and \$10,932,579.36 is in the Raymond James investment account. The total net position is \$12,331,702.88.

Approve Claims Docket.

The monthly expenses for November 2024 totaled \$1,075,587. The Fund 1 Unrestricted Funds expense total is \$548,967; Fund 2, Grants/Partnerships expense total is \$90,449; Fund 3, Auxiliaries expense total is \$378,622; and Fund 7, Capital Improvement expense total is \$57,549.

Following discussion of the Claims Docket and upon motion by Dr. Sanders seconded by Mrs. Stringer, the Board voted unanimously to approve the Claims Docket. A copy is on file and included in the minutes of the meeting.

President's Report.

Project Updates

- a. Fall Campus Conversation went very well at each campus.
- b. ELT recently had a work session, during which we discussed enrollment, retention, and programs. It was very productive.
- c. c. We recently met with RNL, who worked with us on our enrollment and retention efforts. They gave us some thoughts and ideas about improving our retention and recruiting strategies.

Key Accomplishments

- a. Vice President Robbins preparing, she and VP Townes did a great job sharing with our legislators what we are facing today at our college regarding our workforce and career tech programs at the Legislative Breakfast and Briefing we hosted. The biggest problem is that we cannot fill positions because we can't find and pay people. Patrick Sullivan, Chair of the State Workforce Investment Board, talked about what Hinds was doing; he has been a big supporter of Hinds Community College—a very good meeting with our legislators.
- b. Earlier this week, we received notification that Hinds Community College was the recipient of The John C. and Ernestine McCall Halbrook Improvement Award, which is a cash award presented to a single college or university in the amount of \$3,500 that has shown the greatest increase over the previous year in the percentage of athletes graduating. Thanks to our student success centers, advisors, and coaches for working to get our student-athletes through.
- c. c. Our old high school gym at Utica is now complete. We plan to have a grand reopening soon and open it to students and others.

Upcoming Opportunities

- a. We have a group headed to the SACSCOC Conference on December 7, 2024. We are approaching our reaccreditation visit, so it is important that we attend.
- b. Capital Day is coming up in January, which will start the Legislative Session.
- c. Beginning our FY26 Budgeting process soon.

Important Dates

- a. December 6 – Old Fashioned Employee Christmas Brunch – Eagle Ridge, trustees welcome
- b. December 11 & 12 – Fall Graduation – Cain Cochran
- c. December 13-95th Birthday for Dr. Muse- Eagle Ridge
- d. December 16- January 3 – college closed

ELT Reports are included.

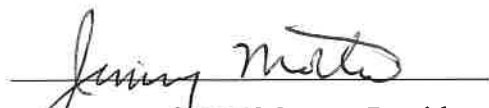
Emily Mitchell, Executive Director of Strategic Communication, gave the board a Recruiting update.

Unless a special meeting is needed, we have no scheduled board meeting in January per our Bylaws. The college has 2 Items that they are asking the finance committee to review and bring before the board so they can begin their budgeting process. The finance committee will meet via Zoom on January 7, 2025, at 1:00 pm. That includes Board Chair Dr. Kevin Abraham, Dr. Robert Sanders, Dr. Homer Burns, Mr. Rickey Clopton, Mr. Mark Buys, and Dr. Sandra Nash. If approved, the finance committee will take the recommendation to the board on January 8, 2025, at 1:00 pm via Zoom for the board's approval.

Merry Christmas!

There was no other business for discussion, and the meeting adjourned at 2:06 p.m.

Upon motion by Dr. Sanders seconded by Dr. Williams, the Board voted unanimously to adjourn at 2:06 p.m. as declared by Board President Morton.



Mr. Jimmy Morton, President



Mr. Rickey Clopton, Secretary